

SITE MEETING MINUTES 1.00

Nominated Architect - Michael Marshman, Reg No 4493
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Michael Marshman and Associates Pty Ltd
Architects
 ABN 96 003 636 691

PROJECT OLD BEGA HOSPITAL.....JOB No 0517
 DATE... 19 JULY 2006, 4.45pm

ATTENDING

GEOFF CLOKE, DAVID GREJSEN (MMA), PIP GIOVANELLI, SOPHIE THOMSON (BVSC), JAY
 ELLARD, CHARLES HOLTON (COMMITTEE).....

1. ROOF 1. Agreed to use galvanised iron roof, heavier grade and full length sheets from ridge to gutter. 2. Use 'hex' head screws. 3. To be decided – which part of roof is retrievable and what needs replacing (if battens loose, replace, but if iron sturdy, leave) – needs further investigation. Agreed to keep gable treatments and ridge heights the same. Extent of roof to be replaced is to be decided at a later date. 4. There were no problems with using a truss system. 5. Painting roofs will hide surface rust areas. 6. Use wool blanket under battens.	Note Note AMA Note Note Note Note Note
2. PLUMBING 1. Zinalume OG gutter to be used as standard gutter is not sufficiently robust. Need to investigate if there will be metal reaction between gutter and galvanised roofing. Gutter to be 'Heritage Red' in new sections. Existing gutter colour to be retained first. Colour schemes to be decided at a later date. 2. Round down spouts, Colorbond, pop-riveted and siliconed, avoid crimped gutters – all to be cut at 45 degrees. 3. Valley widths to be biggest and deepest possible, standard galvanised custom orb.	MMA MMA MMA Note MMA

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4. MMA to sort out plumbing under ground. Avoid visible plastic components.	MMA
<p>2. DETAILING AND OTHER ISSUES</p> <p>1. Ridge caps to be standard.</p> <p>2. Roll and beading detail on barge caps are important. David to meet on site with Jay Ellard (25 July) and draw details as they are, in order to replicate them.</p> <p>3. Ceiling – assess whether render should be removed so that new ceiling is not damaged. It was noted that the walls will first need cleaning.</p>	<p>Note</p> <p>MMA</p> <p>MMA</p>
<p>SCOPE OF WORKS COMMENTS</p> <p>Engineer:</p> <p>a) Establish what's going to be exposed on the internal walls that are not to be re-rendered.</p> <p>b) Drilling holes in soft bricks may be a concern. Investigate using unperforated flat galvanised strap.</p> <p>c) Pin wall to subfloor is too much, 14 courses should be enough. Check with Engineer.</p> <p>d) Investigate reducing size of top plate.</p> <p>Generally:</p> <p>a) Sarking and insulation not included in Quantity Surveyor costing.</p> <p>b) Address 0.48 galvanised roof</p> <p>c) Address timber species</p> <p>d) Check eaves and barge details on site.</p> <p>e) 230 solid brick all round – no cavity.</p>	<p>AMA</p> <p>AMA</p> <p>AMA</p> <p>AMA</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>MMA</p> <p>Note</p>
Meeting closed at 5.40 pm.	

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