

Friends of the Old Bega Hospital Inc



182 Newtown Road, Bega NSW 2550. ABN: 86404361170. www.obh.org.au. friends@obh.org.au

STALLHOLDER APPLICATION FORMS 2023 RAISE THE ROOF SPRING FAIR

DATE: Sunday 29th October 2023

TIME: 10:00 am to 2:00 pm

LOCATION: The grounds of the OBH Precinct, 3 Corkhill Place (off Newtown Road, formerly the Princes Highway), Bega, NSW 2550

SET UP AND PACK UP: Set up from 7.30 am, ready for a 10.00 am start. Pack up after 2.00 pm

SITE ALLOCATION: The location of each stall will be at the discretion of the site manager

PRODUCTS: HANDMADE LOCAL PRODUCTS & FOOD MARKET STALLS or VANS. We want to promote creative artisan products. We will be prioritising stall holders who are producing and/or creating their products. You must register by making an application

NOT-FOR-PROFIT ORGANISATIONS: There will be no fee for NFP groups. You must register to book a position. You must not sell goods from your stall. If you want to donate to the Friends to help cover our cost for staging the Fair that would be appreciated

Each stall holder must hold their own personal liability insurance.

NO INSURANCE NO STALL: Proof of insurance to be presented on the day

STALL HOLDER FEES: To be paid on the day. **THE SITE FEE: \$30.00** for 3metres x 3 metres - larger sites are negotiable. Power to the grounds of the OBH is extremely limited. An extra fee of \$50.00 for an electricity connection will be charged. If you want to use your generator that's ok, just be aware of its location in relation to other activities on-site and you must work in conjunction with the site manager

RUBBISH AND WASTE: All rubbish, waste and packaging must be taken away by the stall holder. *The bins provided to the public do not cater for stall holder rubbish*

Food Vans and Stalls. Must comply with Bega Valley Shire Health and Safety standards and licensing requirements

APPLICATIONS CLOSE FRIDAY OCTOBER 20th

Fill out the form below and email it to: treasurer@obh.org.au If you have any questions email: treasurer@obh.org.au



**STALL HOLDER APPLICATION FORMS 2023
RAISE THE ROOF SPRING FAIR**

NAME OF THE STALL, PRODUCT, ORGANISATION OR SERVICE:

Name of Stall Owner:

Business Name if applicable:

Contact details of stall owner:

Phone:

Email:

ABN of stall holder if held:

Name of Insurance Company:

Type of goods or service:

A brief description of your artisan products. This could be used in the program and pre-publicity:

Size of Van or display:

Are you using a generator:

Are you a not-for-profit organisation:

Details or links to your web page or social media presence:

**BOOK YOUR SPACE EARLY TO PARTICIPATE IN THE
ADVANCE PUBLICITY**

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