

Friends of Old Bega Hospital Inc

Notice of Annual General Meeting 2024

The 2024 Annual General Meeting of the Friends of the Old Bega Hospital Inc will be held at **1pm on Tuesday 12 November 2024** at the Nurses Quarters (EdgeFM building) at the Old Bega Hospital, 3 Corkhill Place, Bega NSW.

Agenda

1. Opening of meeting
2. To confirm the minutes of previous general meeting, the 2023 AGM held on Tuesday 14 November 2023
3. To receive from the committee reports on the activities of the association during the last preceding financial year, the year ending 30 June 2024
4. To receive and consider the financial statement and report
5. To elect office-bearers of the association and ordinary committee members
6. General business.

Explanatory notes

1. Article 31 of the Friends constitution (which is the associations model constitution at https://www.fairtrading.nsw.gov.au/_data/assets/word_doc/0020/1143605/Model-Constitution-for-Associations-2024-5-31.docx) requires 5 financial members to be present to constitute a quorum. New or non-financial members should contact the Secretary (friends@obh.org.au) to pay the annual dues (\$10) before the meeting.
2. For agenda item 2, the draft minutes of the 2023 AGM are at Attachment A below.
3. For agenda item 3, the report on activities is at Attachment B below.
4. For agenda item 4, the financial statements are at Attachment C below. The Friends is registered as a charity with the Australian Charities and Not-for-profits Commission (ACNC). Registered charities must lodge an Annual Information Statement (and financial statements if required) with the ACNC for each financial year.
5. For agenda item 5, the office bearers of the association are set out in article 14 of the constitution. To be elected are
 - president
 - vice president
 - secretary
 - treasurer

- at least 3 ordinary committee members.

Article 15 of the constitution sets out the processes for nominations and election. The only requirements for nominations are that they must be made in writing, be signed by 2 members of the association and be accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination); and that nominations should be sent to the Secretary 7 days before the meeting. There is no specific nomination form. If insufficient nominations are received to fill all vacancies, the candidates nominated are taken to be elected, and a call for further nominations must be made at the meeting.

People with no committee experience are encouraged to nominate if they would like to learn about committee processes. Being a committee member involves legal responsibilities, so informal arrangements may need to be made for people under 18. Contact us (email friends@obh.org.au in the first instance) if you would like to discuss a nomination or the nomination process.

Attachment A

Minutes of the Annual General Meeting of Friends of the Old Bega Hospital Inc on Tuesday, November 14, 2023, at the Old Bega Hospital.

Apologies: Eric Myers

Present: Richard Bomford, Pat Jones, Jay Ellard, Claire Lupton, Kay Dowman, John Reynolds.

Minutes of 2022 annual general meeting: Moved: John Reynolds, seconded: Pat Jones. Carried.

President's Report: Moved it be received: Jay Ellard, seconded: Pat Jones. Carried.

Treasurer's report: Moved: John Reynolds, seconded: Kay Dowman. Carried.

Election of officers and committee:

President – Richard Bomford (Lupton/Jones)

Vice President – Jay Ellard (Lupton/Jones)

Secretary – Claire Lupton (Reynolds,/Jones)

Treasurer – John Reynolds (Ellard/Lupton)

Committee members: Kay Dowman, Eric Myers (both Lupton/Jones).

Attachment B

Report on activities for the period 1 July 2023 to 30 June 2024

President's report

The Friends of the Old Bega Hospital is entirely owned, run, managed and everything else by volunteers. Without volunteers, there would be no Friends. So I'll start this year's report with a big thank you to everyone who has helped make the Friends work this year.

Claire Lupton, who was instrumental in founding the Friends in 2013 and has been Secretary ever since, died on 27 June 2024. Claire was a member of the Reserve Land Manager board from 2008 to 2024, and saw many challenges and changes. Claire had a major interest in the history of the Old Bega Hospital, and collected stories from a great range of personal and historical sources. Extracts from her unpublished history of the OBH are on the OBH web site. Claire was a colleague, friend and an advocate for the OBH.

The Friends is a community association, here for and supported by its community. So a big thank you to all the members and to everyone who joined in any of the Friends activities in the year.

And the Friends purpose is to support the Old Bega Hospital, and its volunteer board of management, the Reserve Land Manager. The RLM was flat out during the year as reconstruction work on the OBH main building got underway. It is a big job, and as I write this painters and others are putting in the finishing touches. The Friends greatly appreciate the work that Leser Build and its teams of tradies have put into the restoration: in many cases a good deal more than just what the contract called for and a joy to watch. The money ran out, and there will be three rooms and a verandah at the eastern end of the building still to be completed.

The RLM is now turning its thoughts to how the Old Bega Hospital Regional Community Cultural Centre is going to work for the community with the new building included. A new RLM board will take over that work in December 2024.

Most of the Friends' work involves either fund raising or community engagement – usually both run together.

The big event was the annual Raise the Roof Spring Fair on 29 October 2023. The weather was kind, Bendigo Bank provided sponsorship, volunteers did a splendid job on everything from traffic wrangling to history displays, hundreds of people bought raffle tickets, jumping dogs excelled, and we ran out of sausages.

John Watkin was master of ceremonies at the annual Trivia Night, organised by Rhonda Jones, Tinkerbelle and their team. About 100 people had a go, not just providing unlikely answers to unlikely questions, but also doing a bit of playdough sculpture and other not-quite-what-you-might-have-been-thinking creative things. Highly recommended.

Raise the Roof, Trivia Night and the raffles are highly dependent on contributions from local business for prizes, food and general financial support to enable them to make money for the OBH. Funds raised by the Friends are to be used to fit out the new building. During the year the Friends agreed to contribute about \$15,000 for a big stove, a commercial dishwasher, and a Zip boiling water unit for the kitchen in the new building. We've made a very big shopping list for more purchases – everything from fridge and microwave, and office desk and chair, to knives, forks and baking trays.

The Friends Events Committee is the force behind Friends events, and Val Little is the force behind the Events Committee. Val and Kay Dowman have been the face of the Friends at regular street stalls two days a week outside Sports Power in Bega, answering questions, selling raffle tickets and spruiking OBH themed T-shirts, tea towels, jigsaws and postcards.

The engraved pavers project was taken over by the Reserve Land Manager as they are responsible for the paths. Pavers have been laid, and the plan is to have a second round of orders starting at the 2024 Raise the Roof Spring Fair.

Gordon Beattie continued to collect memories from people with historical connections to the OBH.

Judy Geary and Julee Jeramiah joined the Friends committee after the end of the year, bringing numbers back up to the full complement of seven.

Newsletters appeared irregularly, with the website and Facebook page providing information between times. Membership at 30 June was around 35, and the newsletter goes to around 100 email addresses.

Finances remain in good shape: see the separate financial statements. The Friends were registered as a charity with the Australian Charities and Not-for-profits Commission.

This will be my last report as President. With completion of the building phase of the restoration, I'm ready to hand over to someone with a passion for the Community Centre. It has been a rewarding decade finding the money and working with a heap of dedicated people to get from dream to reality. Thank you to you all.

Richard Bomford

President
22 October 2024

Attachment C

Friends of the Old Bega Hospital Inc. Financial Statements 30 June 2024

Profit and Loss

Income	July 23 to June 24	July 22 to June 23
Donations	-	180.00
Interest	3,385.77	255.72
Memberships	440.00	389.25
Jigsaws sales	140.00	805.00
T Shirts M'dise	1,047.00	232.00
Tea Towels M'dise	65.00	220.00
Raffle	2,451.15	1,764.35
Sponsorships	-	-
Spring Fair	3,536.45	2,797.85
Fair Float	720.00	940.00
Trivia Night	1,395.00	865.00
Total Income	13,180.37	15,185.17
Expenses	July 23 to June 24	July 22 to June 23
Insurance	465.00	465.00
Raffle Prize & costs	250.00	-
Equipment purchase	515.90	79.98
T Shirts M'dise	830.50	-
Spring Fair Costs	4,839.46	3,215.96
Spring fair float	720.00	940.00
Stationery	-	-
Total Expenses	7,620.86	7,321.78
Net result of Operations for the year	5,559.51	7,863.39

Financial position	July 23 to June 24	July 22 to June 23
Current Assets		
Everyday Membership A/c 200669857	5,611.50	4,884.46
Public Investment A/c 200699946	419.20	63,884.52
Public A/c 200669859	67,268.40	419.16
Bendigo Bank A/c 185 237 304	15,304.49	13,855.94
Total Current Assets	88,603.59	83,044.08
Current Liabilities	-	-
Net Current Assets	88,603.59	83,044.08
Non current Assets		
Non Current Liabilities		
Net Non Current Assets		
Total Assets	88,603.59	83,044.08

Ends