

Crown Reserve Reporting System  
Email: [cl.crrs@crowland.nsw.gov.au](mailto:cl.crrs@crowland.nsw.gov.au)

|                         |  |
|-------------------------|--|
| <b>Reserve Manager</b>  | Old Bega Hospital (R.180050) Reserve Trust |
| <b>Reporting Period</b> | 01 July 2016 to 30 June 2017               |
| <b>Submitted Date</b>   | 17 October 2017 by John William Reynolds   |

#### RESERVE TRUST INFORMATION

| Trust name                                 | ABN         | Audit date | Conducted by qualified auditor | Reserve(s)                 |
|--|-------------|------------|--------------------------------|----------------------------|
| Old Bega Hospital (R.180050) Reserve Trust | 68124323984 | 12Oct2017  | Yes                            | Old Bega Hospital (180050) |

#### Trust Board Members

| Name                  | Address | Telephone number | Email address | Appointment               | Member type  | Role(s)                        |
|-----------------------|---------|------------------|---------------|---------------------------|--------------|--------------------------------|
| Richard Bomford       |         |                  |               | 13Dec2014 to<br>12Dec2019 | Trust Member |                                |
| John Anthony Ellard   |         |                  |               | 13Dec2014 to<br>12Dec2019 | Trust Member | Secretary                      |
| Patricia Enid Jones   |         |                  |               | 13Dec2014 to<br>12Dec2019 | Trust Member | Chairperson<br>Primary contact |
| Claire Lupton         |         |                  |               | 13Dec2014 to<br>12Dec2019 | Trust Member |                                |
| Warren Edward Page    |         |                  |               | 13Dec2014 to<br>12Dec2019 | Trust Member |                                |
| John William Reynolds |         |                  |               | 13Dec2014 to<br>12Dec2019 | Trust Member | Treasurer                      |
| David Alan Stocker    |         |                  |               | 13Dec2014 to<br>12Dec2019 | Trust Member |                                |

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| Trust Board Meetings |                                 |                                    |                          |                        |
|----------------------|---------------------------------|------------------------------------|--------------------------|------------------------|
| Meeting date         | Number of members in attendance | Number of ex-officio in attendance | Pecuniary interest noted | Annual general meeting |
| 12Jul2016            | 7                               | 0                                  |                          |                        |
| 09Aug2016            | 6                               | 0                                  |                          |                        |
| 13Sep2016            | 7                               | 0                                  |                          |                        |
| 27Sep2016            | 4                               | 0                                  |                          |                        |
| 11Oct2016            | 7                               | 0                                  |                          |                        |
| 02Nov2016            | 5                               | 0                                  |                          |                        |
| 08Nov2016            | 5                               | 0                                  |                          | ✓                      |
| 18Nov2016            | 5                               | 0                                  |                          |                        |
| 13Dec2016            | 5                               | 0                                  |                          |                        |
| 14Feb2017            | 5                               | 0                                  |                          |                        |
| 15Feb2017            | 7                               | 0                                  |                          |                        |
| 17Feb2017            | 6                               | 0                                  |                          |                        |
| 23Feb2017            | 4                               | 0                                  |                          |                        |
| 08Mar2017            | 5                               | 0                                  |                          |                        |
| 10Mar2017            | 5                               | 0                                  |                          |                        |
| 14Mar2017            | 5                               | 0                                  |                          |                        |
| 28Mar2017            | 7                               | 0                                  |                          |                        |
| 11Apr2017            | 7                               | 0                                  |                          |                        |
| 20Apr2017            | 7                               | 0                                  |                          |                        |

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| Trust Board Meetings |                                 |                                    |                          |                        |
|----------------------|---------------------------------|------------------------------------|--------------------------|------------------------|
| Meeting date         | Number of members in attendance | Number of ex-officio in attendance | Pecuniary interest noted | Annual general meeting |
| 24Apr2017            | 6                               | 0                                  |                          |                        |
| 01May2017            | 4                               | 0                                  |                          |                        |
| 04May2017            | 6                               | 0                                  |                          |                        |
| 16May2017            | 7                               | 0                                  |                          |                        |
| 08Jun2017            | 3                               | 0                                  |                          |                        |
| 13Jun2017            | 7                               | 0                                  |                          |                        |

| Staff                                      |                  |                   |                  |                   |                  |                   |                  |                   |
|--|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|
| Trust(s) name                              | Full time staff  |                   | Part time staff  |                   | Contractors      |                   | Volunteers       |                   |
|  | Estimated number | Training provided | Estimated number | Training provided | Estimated number | Training provided | Estimated number | Training provided |
| Old Bega Hospital (R.180050) Reserve Trust | 0                |                   | 0                |                   | 0                |                   | 10               |                   |

| OH&S and Code of Conduct                   |                 |                               |
|--|-----------------|-------------------------------|
| Trust(s) name                              | Program type    | Date created or last reviewed |
| Old Bega Hospital (R.180050) Reserve Trust | Code of Conduct | 02Jun2014                     |
| Old Bega Hospital (R.180050) Reserve Trust | OHS Program     | 10Feb2015                     |

| Delegated functions |                    |      |         |                   |
|---------------------|--------------------|------|---------|-------------------|
| Trust(s) name       | Delegated function | Name | Address | Delegation period |

| CROWN RESERVE INFORMATION  |  |  |                       |  |           |      |       |
|----------------------------|--|--|-----------------------|--|-----------|------|-------|
| Reserve                    | Trust name                                 | Primary use  | Other use             | Estimated number of visitors who stayed at the reserve for a period of |           |      |       |
|                            |  |  |                       | Day  | Overnight | Week | Month |
| Old Bega Hospital (180050) | Old Bega Hospital (R.180050) Reserve Trust | Provision of space for local cultural and community groups and activities as well as family celebrations and private functions | Heritage Conservation |  |           |      |       |

| Marketing                  |           |            |                        |             |
|----------------------------|-----------|------------|------------------------|-------------|
| Reserve(s)                 | Type      | Frequency  | Marketing period       | Annual cost |
| Old Bega Hospital (180050) | Internet  | Continuous | 01Jul2016 to 30Jun2017 | \$0         |
| Old Bega Hospital (180050) | Newspaper | Weekly     | 01Jul2016 to 30Jun2017 | \$50        |

| Funding                    |                |   |  |                  |                       |          |                 |                        |
|----------------------------|----------------|---|--|------------------|-----------------------|----------|-----------------|------------------------|
| Reserve(s)                 | Type           | Funded purpose                          | Funding body                             | Amount requested | Total cost of purpose | Status   | Amount approved | Funding period         |
| Old Bega Hospital (180050) | Grant/Donation | Fitout of movie room                    | Club Grants                              | \$4,990          | \$5,128               | Approved | \$2,000         | 12Aug2015 to 31Oct2016 |
| Old Bega Hospital (180050) | Grant/Donation | Fit out of Movie room                   | 2015 Southern Phones Grant               | \$2,990          | \$5,128               | Approved | \$3,128         | 16Dec2015 to 31Oct2016 |
| Old Bega Hospital (180050) | Grant/Donation | Repairs & Maintenance                   | Stronger Communities Programme (Federal) | \$20,000         | \$55,000              | Approved | \$18,462        | 06Jul2016 to 30Jun2017 |
| Old Bega Hospital (180050) | Grant/Donation | Prepare documentation for redevelopment | Office of Environment & Heritage         | \$100,000        | \$100,000             | Approved | \$100,000       | 01Apr2017 to 31Mar2018 |

| Funding                    |            |  |              |                  |                       |           |                 |                |
|----------------------------|------------|--|--------------|------------------|-----------------------|-----------|-----------------|----------------|
| Reserve(s)                 | Type       | Funded purpose   | Funding body | Amount requested | Total cost of purpose | Status    | Amount approved | Funding period |
| Old Bega Hospital (180050) | PRMF Grant | Replace roof sheeting and install insulation in former Nurses' Quarters, Old Bega Hospital | PRMF         | \$30,000         | \$30,000              | Submitted |                 | 22Sep2017      |

| Lease/licences             |         |                                  |  |  |                      |                             |
|----------------------------|---------|----------------------------------|--|--|----------------------|-----------------------------|
| Reserve(s)                 | Type    | Tenant name                      | Purpose / description                    | Period   | Annual rent received | Verified tenant's insurance |
| Old Bega Hospital (180050) | Lease   | Bega Mens Shed                   | Land and cottage rent                    | 01Jul2015 to 30Jun2016 (and holding-over period) | \$872                | Yes                         |
| Old Bega Hospital (180050) | License | Bega Access Radio                | Rent studio in nurses' quarters          | 01Jul2015 to 30Jun2016 (and holding-over period) | \$1,268              | Yes                         |
| Old Bega Hospital (180050) | License | World Revival Church of Victoria | Casual use of cottage & nurses' quarters | 01Jul2015 to 30Jun2016 (and holding-over period) | \$181                | No                          |
| Old Bega Hospital (180050) | License | Valley Potters                   | Rent workshop                            | 01Jul2015 to 30Jun2016 (and holding-over period) | \$538                | Yes                         |
| Old Bega Hospital (180050) | License | Bega Valley Weavers              | Rent workshop                            | 01Jul2015 to 30Jun2016 (and holding-             | \$414                | Yes                         |

| Lease/licences             |         |                                  |  |  |                      |                             |
|----------------------------|---------|----------------------------------|--|--|----------------------|-----------------------------|
| Reserve(s)                 | Type    | Tenant name                      | Purpose / description  | Period   | Annual rent received | Verified tenant's insurance |
|                            |         |                                  |  | over period)                                     |                      |                             |
| Old Bega Hospital (180050) | License | Eagle Rock Glass                 | Rent workshop  | 01Jul2015 to 30Jun2016 (and holding-over period) | \$695                | No                          |
| Old Bega Hospital (180050) | License | Wildlife Rescue Service          | Casual rent cottage  | 01Jul2015 to 30Jun2016 (and holding-over period) | \$100                | No                          |
| Old Bega Hospital (180050) | License | Bega Valley Amateur Beekeepers   | Storage of equipment & bee hives & casual use of cottage & grounds | 01Jul2015 to 30Jun2016 (and holding-over period) | \$600                | Yes                         |
| Old Bega Hospital (180050) | License | Friends of the Old Bega Hospital | Spring fair casual use   | 01Jul2015 to 30Jun2016 (and holding-over period) | \$130                | Yes                         |
| Old Bega Hospital (180050) | License | Over Eaters Anonymous            | Meeting in cottage   | 01Jul2016 to 30Jun2017                           | \$60                 | No                          |

| Insurance                  |                                |         |               |              |              |                       |
|----------------------------|--------------------------------|---------|---------------|--------------|--------------|-----------------------|
| Reserve(s)                 | Type                           | Insurer | Policy number | Policy value | Renewal date | Items noted on policy |
| Old Bega Hospital (180050) | Fire Damage and Loss Insurance | TMF     | I376378       | Unlimited    | 11Jul2016    |                       |

| Assets                     |                   |          |                        |                                 |                  |           |                       |                         |                              |
|----------------------------|-------------------|----------|------------------------|---------------------------------|------------------|-----------|-----------------------|-------------------------|------------------------------|
| Reserve(s)                 | Type              | Quantity | Description            | Construction materials          | Heritage Listing | Condition | Total estimated value | Total replacement value | Building contents est. value |
| Old Bega Hospital (180050) | Building/Dwelling | 1        | Cottage - Demountable  | Demountable Plaster Render      |                  | Good      | \$20,000              |                         | \$5,000                      |
| Old Bega Hospital (180050) | Building/Dwelling | 1        | Laundry                | Brick & corrugated iron         | ✓                | Good      | \$147,060             |                         | \$1,000                      |
| Old Bega Hospital (180050) | Building/Dwelling | 1        | Main Hospital Building | Bricks                          | ✓                | Very Poor | \$750,000             |                         | \$0                          |
| Old Bega Hospital (180050) | Building/Dwelling | 1        | Morgue                 | Brick and corrugated Iron       | ✓                | Good      | \$20,000              |                         | \$4,000                      |
| Old Bega Hospital (180050) | Building/Dwelling | 1        | Nurses' quarters       | Brick, timber & corrugated iron | ✓                | Good      | \$330,315             |                         | \$5,000                      |
| Old Bega Hospital (180050) | Building/Dwelling | 1        | Operating theatre      | Brick & corrugated iron         | ✓                | Good      | \$66,785              |                         | \$1,500                      |

| Improvements               |  |                            |                               |                    |                    |               |  |
|----------------------------|--|----------------------------|-------------------------------|--------------------|--------------------|---------------|--|
| Reserve(s)                 | Purpose/ description                             | Type                       | Estimated total cost of works | Application status | Application number | Date approved |  |
| Old Bega Hospital (180050) | Install accessible toilet & repairs to amenities | Reconstruction/replacement | \$48,973                      | Approved           | BVSC 2016-536      | 09Dec2016     |  |

| Management Programs        |                 |            |           |                    |             |             |                               |             |               |
|----------------------------|-----------------|------------|-----------|--------------------|-------------|-------------|-------------------------------|-------------|---------------|
| Reserve(s)                 | Type            | Start date | End date  | Date last reviewed | Annual cost | Description | Plan / listing number or name | Legislation | Adoption date |
| Old Bega Hospital (180050) | Fire Prevention | 01Jul2016  | 30Jun2017 | 28Feb2017          | \$389       | ongoing     | N/A                           | N/A         | N/A           |

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| <b>Management Programs</b> |                     |            |           |                    |             |             |                               |             |               |
|----------------------------|---------------------|------------|-----------|--------------------|-------------|-------------|-------------------------------|-------------|---------------|
| Reserve(s)                 | Type                | Start date | End date  | Date last reviewed | Annual cost | Description | Plan / listing number or name | Legislation | Adoption date |
| Old Bega Hospital (180050) | Maintenance Program | 01Jul2016  | 30Jun2017 |                    | \$1,829     | ongoing     | N/A                           | N/A         | N/A           |

| <b>Financial Statements</b> |              |                   |             |                   |                   |              |              |       |                   |                   |               |
|-----------------------------|--------------|-------------------|-------------|-------------------|-------------------|--------------|--------------|-------|-------------------|-------------------|---------------|
| Reserve(s)                  | Gross income | Gross expenditure | Cash assets | Investment assets | Structural assets | Other assets | Total assets | Debts | Other liabilities | Total liabilities | Profit / loss |
| Old Bega Hospital (180050)  | \$62,502     | \$67,423          | \$87,226    | \$0               | \$0               | \$0          | \$87,226     | \$0   | \$24,562          | \$24,562          | -\$4,921      |